

Universal Banker – Full Time and Part Time

Job Summary: New Frontier Bank is hiring! We have a new location in Lake Saint Louis, and we are filling positions in each of our locations. We are a community bank in St. Charles County where we value our relationships with customers and staff. This is a great opportunity to join a growing bank! Apply now!

Hours:

- Full time works 40 hours per week; includes some Saturdays.
- Part time works 16-20 hours per week, 8 hours per day; includes some Saturdays.

Job responsibilities:

- Promotes and upholds the ideal objective to fully take care of our customers.
- Processes teller transactions and open new accounts.
- Recommends products and services that best match our customer needs.
- Responds to customer requests and resolves issues in a professional and friendly and efficient manner.
- Cross sells bank products. Willing to make sales calls inside and out of the branch.
- Assists with opening and closing the bank.

Education and Experience:

- Two years prior banking experience or equivalent job experience.
- High school diploma and/or some college a plus.

Skills and Abilities:

- Able to multi-task.
- Excellent time management and interpersonal skills.
- Able to handle large amounts of cash.
- Knowledge of basic math.
- Excellent alpha/numeric data entry skills.
- Ability to stand for extended periods of time while operating teller equipment.
- Good verbal communication skills.
- Must be detail-oriented and a team player.

Compensation and Benefits:

- Competitive Salary; commensurate with experience.
- Excellent Benefits package.

Equal Opportunity Employer of all individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or veteran status.